



## Octopus Birthday Party Terms & Conditions

Please read the below information to understand our procedures for the Octopus party that will ensure your party will run smoothly. Please note, if you change your party type the terms and conditions may vary.

### \$44 Booking Deposit

- Should you wish to cancel your party the \$44 booking deposit is non-refundable. Refunds are only given for medical reasons and by providing us with a copy of your medical certificate.
- If you wish to move the date & time of your booking, we will only accept changes for medical reasons and you must provide us with a copy of your medical certificate.

### Participation Numbers

- Please note we allow a minimum of 10 children and a maximum of 20 children to participate in the party.
- By 5pm on the **Wednesday** prior to your party we require you to confirm the number of children participating in the birthday and your menu selection (details are on the confirmation letter).
- Changes can be made up to **5pm Wednesday**. After this time the menu selection cannot be changed.

#### *After 5pm Wednesday:*

- If you wish to add a participant to the party after the **Wednesday 5pm deadline**, you will be charged \$18.50 for the child and you will need to buy food separately for this child or bring your own.
- If you wish to cancel participants after you have confirmed menu options and numbers, there will be an \$11.50 charge for food for each cancelled participant (you will still receive the food for the participants that are no longer coming). If a participant needs to be cancelled please notify the Centre as soon as possible. Cancellations that affect our staffing ratios of 1:13 for 6 year olds and 1:15 for 7 years and older will be charged the original number confirmed on the Wednesday 5pm prior to your party.

#### *Once the party has started:*

- No changes can occur. If a participant does not attend the party you are still required to pay for this child.

### Food Information

- If you wish to bring your own cake, please supply all the necessary items (plates, spoons, knife, candles & matches).
- NO glassware and/or ceramic crockery is to be brought into the Centre.
- Please notify us if any children have any food allergies.
- We have a number of cake options to purchase. These must be ordered 5 days prior to the event. To purchase and see the delicious range visit – [thehealthlinkcrew.com.au/book](http://thehealthlinkcrew.com.au/book)
- We have a number of adult party platters that can be purchased. These must be ordered 5 days prior to the event. To purchase these and see options available visit – [thehealthlinkcrew.com.au/book](http://thehealthlinkcrew.com.au/book)
- We have beverage options that can be ordered via a tab shop online at [thehealthlinkcrew.com.au/book](http://thehealthlinkcrew.com.au/book). The range includes coffees, teas, chais and smoothies.

### Supervision

- Your birthday party includes games with one of our qualified instructors; the party children are fully supervised for the hour of games.

#### *Parental supervision (the last 45 minutes of the party):*

- Parents are required to supervise the eating time.
- A parental supervised swim before and after the party is free of charge for all children participating in the party.
- All children under the age of 5 years must have a full fee paying responsible parent/guardian over the age of 16 years old within arm's reach of them at all times for their safety.
- All children under the age of 10 years must be actively supervised by a responsible parent/guardian over the age of 16 years at all times for their safety.
- Parents/guardians supervising a group of children under the age of 5 years must not exceed the ratio 1:4.
- Parents/guardians supervising a group of children under the age of 10 years must not exceed the ratio 1:10.
- Unsupervised children (of any age) will be removed from the water if the lifeguard is concerned for their safety.

### Additional equipment & games

- All games are located in the leisure pool unless otherwise required.
- All equipment (Tarzan Rope and Inflatables) must be booked and confirmed by **Wednesday 5pm** before the party. We cannot accept any additional equipment changes after this time.
- With an additional charge, the party can include either the small or large inflatable dependant on the age of the children. The inflatable is available and supervised by our qualified staff during the hour of games.
- The Tarzan Rope is available during specific times and can be included into the games free of charge. Please note; assistance from a parent may be required with fewer than 15 participants. All children participating on the Tarzan Rope must be eight years or over and confident swimming in deep water.
- Aqualink Nunawading reserves the right to refuse access to participants that are not of a suitable age or swimming ability on any of the equipment for safety reasons.
- Flotation devices are not allowed when participating on the equipment for safety reasons.
- All participants on the Large Inflatable and Tarzan Rope must be able to swim in the deep end of the 50m pool.

**If you have any further questions regarding your birthday party please do not hesitate to contact the Centre on 9878 4576.**

Fraser Place, Forest Hill, Victoria 3131 **T 03 9878 4576**  
[www.aqualink.com.au/nunawading](http://www.aqualink.com.au/nunawading) [enquiry.nunawading.com.au](http://enquiry.nunawading.com.au)