



# City of Whitehorse

## MINUTES

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### Special Committee of Council Meeting

**Held in the  
Council Chamber  
Whitehorse Civic Centre**

379 Whitehorse Road Nunawading

on

**Monday 16 November 2015**

at 8.00 p.m.

**Members:** Cr Philip Daw (Mayor), Cr Bill Bennett,  
Cr Raylene Carr, Cr Robert Chong AM,  
Cr Andrew Davenport, Cr Helen Harris OAM,  
Cr Sharon Ellis, Cr Denise Massoud,  
Cr Andrew Munroe, Cr Ben Stennett

**Ms Noelene Duff**  
Chief Executive Officer



## GUIDELINES SPECIAL COMMITTEE OF COUNCIL

### OBJECTIVE

To enhance the consultative process and facilitate public participation and involvement of the community in Council decision making in accordance with Council's Corporate Plan strategies – good governance.

### PURPOSE OF GUIDELINES

To facilitate public participation and involvement in meetings of the Special Committee. These Guidelines complement Council's Meeting Procedures and Common Seal Local Law 2013.

### PROVISION FOR PUBLIC PARTICIPATION

The public has two opportunities to participate in this meeting – either by a submission which may be heard at the start of the meeting, (i.e. **Public Submissions**, refer below) or if the item is on the agenda, immediately prior to consideration of the item, and by **Public Comment** later in the meeting. There is no public interjection during the meeting and speakers are heard in an orderly manner.

#### **Public Submissions:**

A submission may be made on any matter, providing it is not in contravention of Council's Meeting Procedures and Common Seal Local Law 2013.

A maximum of 10 speakers will be permitted to make a submission and they will be determined in order of registration.

No individual submission shall exceed three minutes.

Where submissions have been made, under the provisions of any statutory process, further submissions shall not be heard, unless the matter is listed as an item of business on the Special Committee of Council agenda.

#### **Procedures for Public Submissions:**

Persons wishing to make a submission to the Special Committee on matters other than land planning matters must directly notify the Committee Clerk, Civic Services Department by 4pm on the day of the meeting and register to speak, by telephoning 9262-6337. The person who registers to speak shall be the person who will make the submission to the Special Committee.

Persons wishing to make a submission to the Special Committee on any land use planning matter must directly notify the Committee Clerk, Civic Services Department, at least five working days prior to the day of the meeting and register to speak by telephoning 9262-6337. The person who registers to speak, shall be the person who will make the submission to the Special Committee.

At the time of registering to speak, that person must indicate whether he or she will be speaking in support of or opposition to any planning permit application or Planning Scheme Amendment (or proposed planning permit application or proposed Planning Scheme Amendment). The Special Committee must not listen to or read anything said by that person unless it is satisfied that, at least four working days before the day of the Special Committee Meeting, a member of Council staff has contacted the person(s) whose interests are inimical to the person who has registered to speak (eg has contacted the planning permit applicant if the person who has registered to speak has indicated that he or she will speak in opposition to the grant of a planning permit application) and invited the first-mentioned person (or a person authorised by him or her) to also register by 4pm on the day of the meeting to attend the Special Committee Meeting and speak.

Persons wishing to table written material must provide 15 copies to the Committee Clerk prior to the commencement of the meeting to enable distribution to Councillors prior to the start of the meeting. No material will be distributed during the meeting by any person, including Council staff.

Requests to speak will be registered strictly in the order of receipt. Speakers for topics not listed on the Special Committee Agenda for the meeting will be heard first, then speakers who wish to cover more than one topic (3 minutes in total, not 3 minutes per topic).

In instances where a number of persons wish to address the Special Committee on the same matter, the Chairperson at his or her discretion may request they nominate a speaker/speakers to represent them.

In accordance with Clause 48.5 of Council's Meeting Procedures and Common Seal Local Law 2013. It is not necessary for Standing Orders to be suspended to allow a person to address the Special Committee, subject to compliance with these Guidelines.

**Public Comment:**

After the "Other Business" Section of the meeting has concluded, the Mayor will invite members of the gallery to indicate by show of hands if they wish to make a comment. *Only matters pertaining to this evening's meeting are to be commented on, (i.e. a Council Officer report or presentation, and any "Other Business" matters) and a 3 minute period per speaker applies.* A maximum period of 15 minutes shall be provided for public comment. The Mayor will call individuals forward to be heard and they should begin by clearly stating their name. This is a period for comment, not questions or debate *and there is no opportunity for any further **Public Submissions***

**ADOPTION AND AMENDMENT OF THESE GUIDELINES**

These guidelines were adopted by resolution of Council dated 19 August 2013 and may be further amended by resolution of Council from time to time. The Chairperson at his or her discretion may vary procedures under these Guidelines, at any meeting of the Special Committee.

Meeting opened at 8.00pm

Present: Cr Daw (Mayor), Cr Bennett, Cr Carr, Cr Chong AM, Cr Davenport, Cr Ellis,  
Cr Harris OAM, Cr Massoud, Cr Munroe.

## **1 PRAYER**

### **1a Prayer for Council**

*We give thanks, O God, for the Men and Women of the past whose generous devotion to the common good has been the making of our City.*

*Grant that our own generation may build worthily on the foundations they have laid.*

*Direct our minds that all we plan and determine, is for the wellbeing of our City.*

***Amen.***

### **1b Aboriginal Reconciliation Statement**

*"In the spirit of reconciliation we acknowledge the Wurundjeri as the traditional owners of the land on which we are gathered."*

## **2 WELCOME AND APOLOGIES**

The Mayor welcomed all

APOLOGIES:

Cr Stennett has previously sought and been granted a leave of absence for the Special Committee of Council Meeting 16 November 2015.

## **3 DISCLOSURE OF CONFLICT OF INTERESTS**

Nil

## **4 CONFIRMATION OF MINUTES**

Minutes of the Special Committee of Council Meeting 12 October 2015.

### **COUNCIL RESOLUTION**

Moved by Cr Ellis, Seconded by Cr Munroe

***That the minutes of the Special Committee of Council Meeting 12 October 2015 having been circulated now be confirmed.***

**CARRIED**

## **5 PUBLIC SUBMISSIONS**

*Interested parties who wish to address the Special Committee of Council during the Public Submissions period of the Special Committee Meeting must register with the Civic Services Department by telephoning 9262 6337 by 4pm on the day of the meeting.*

*Persons speaking will be identified and recorded for Council Minutes and become part of a permanent record of the Council. Please indicate if you do not wish your name to be recorded.*

*Persons wishing to make a submission to the Special Committee on any land use planning matter must directly notify the Committee Clerk, Civic Services Department, at least five working days prior to the day of the meeting and register to speak by telephoning 9262-6337.*

- 5.1.1 Mr R McKenzie from Ratio Consultants acting on behalf of Chris Viola Architects spoke in support of 1-3 Ruby Street, BURWOOD EAST.

## **6 REPORTS FROM OFFICERS**

### **6.1 Whitehorse Municipal Youth Forum 2015**

**Presenters:** Tom Varns, Whitehorse Youth Representative Committee Member  
Lauren Daw, Whitehorse Youth Representative Committee Member  
Frank Perrone, Acting Manager Health & Family Services  
Kodie Webb, School Focused Youth Service Coordinator

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## 6.1 Whitehorse Municipal Youth Forum 2015

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### **SUMMARY**

*The following report has been prepared by the Whitehorse Youth Representative Committee. The Whitehorse Youth Representative Committee (WYRC) plays an important role in representing the interests of young people in the municipality. The WYRC also has a responsibility to interact with Council and communicate on matters of interest and on matters where Council may be able to provide assistance to young people. The purpose of this report is to inform Council of the Whitehorse Youth Forum held in September 2015 which addressed key issues impacting on young people as identified in the Whitehorse Municipal Youth Plan 2014 – 2018.*

### **COUNCIL RESOLUTION**

Moved by Cr Munroe, Seconded by Cr Ellis

***That Council acknowledge the work of the Whitehorse Youth Representative Committee in organising and hosting a successful 2015 Municipal Youth Forum.***

**CARRIED UNANIMOUSLY**

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### **BACKGROUND**

#### **The Municipal Youth Plan 2014 – 2018 and the consultative process**

The Whitehorse Municipal Youth Plan 2014-18 (MYP) was adopted by Council in August 2014 following an extensive consultation process with young people, key stakeholders and the rest of the community.

The consultation process included the engagement of almost 300 young people through a range of innovative and interactive strategies. A key objective of the consultation process was to evaluate how the government, Council, partner agencies and the community at large can best support the lives of young people into the future. The key issues and challenges for young people, identified during the development of the MYP include: mental wellbeing, resilience, relationships, bullying, healthy bodies and a range of lifestyle related issues.

Since the adoption of the MYP, the WYRC has facilitated a range of events and consultative processes aimed specifically at mental health, bullying and body image. These events included the 'The Mental Health and Wellbeing Forum' and the 'Jam out: Box Hill Central' event which were held in late 2014. These events provided information and support to young people and gave young people the opportunity to provide further feedback on future support initiatives.

#### **WYRC Council presentation in November 2014**

As a result of the MYP consultative process and the events outlined above, the WYRC recommended to Council in November 2014 that it fund an annual Whitehorse municipal youth forum for the purpose of presenting information and advice on the key issues identified in the MYP.

Council adopted the recommendation and approved a funding allocation of \$7,500 in the 2015/16 budget (and subsequent budgets) for the purpose of hosting an annual Whitehorse municipal youth forum.

## 6.1 (cont)

### YOUTH FORUM SEPTEMBER 2015

The 2015 Whitehorse Youth Representative Committee organised and facilitated the Municipal Youth Forum at the Box Hill Town Hall on Friday 4<sup>th</sup> September. Key points:

- Opening address provided by Councillor Ben Stennett.
- The forum was hosted by a youth ambassador from 'The Centre for Multicultural Youth', Egaili Mangati who provided attendees an understanding of his personal life story and the challenges faced as a newly arrived refugee from Sudan.
- Focus on the youth issues of mental health, body image and bullying as identified in the Youth Plan 2014 – 2018.
- Key Note address by Caitlin and JB from the youth specific organisation, 'Project Rockit' who outlined strategies to address bullying / cyber bullying.
- An Expo of youth service providers on the day consisting of the following organisations: Headspace Hawthorn, Eastern Access Community Health (EACH), Family Access Network, Youth Substance Abuse Service and the Whitehorse Youth Representative Committee. All organisations provided young people with information and resources on youth services and supports available to them.
- Schools that attended included: Box Hill Senior Secondary College, Nunawading Christian College, Our lady of Sion, Box Hill High School, Doncaster Secondary College and Emmaus College. In total approximately 170 young people attended from these schools. Also present at the forum were disengaged young people from local youth organisations.
- Members of Victoria Police and youth service professionals from Whitelion, Youth Substance Abuse Service, The Renew Program and the Junior Youth Spiritual Empowerment Program attended the forum.
- Facilitated interactive workshops addressed the issues of mental health (Headspace Hawthorn), body image (The Butterfly Foundation) and bullying (Project Rockit). These key issues which impact on the wellbeing of young people derive directly from the Youth Plan 2014 – 2018.
- Fun activities were organised to keep young people engaged including: pop up furniture, 'big' games and music entertainment by local young DJ Sierra Jane during lunchtime. Morning tea, lunch and refreshments were provided to young people.
- Use of instagram for the first time by Youth Services as a means to engage and interact with young people. Potential use of this social media platform at future Youth Service events.

The benefits of facilitating the Youth Forum were as follows:

- Council viewed within the community as a leader and advocate for young people on issues impacting on them.
- Young people were able to access information and resources on issues impacting on their wellbeing on youth service organisations.
- Through participating in the forum and the workshops, young people provided with an opportunity to develop skills and enhance their knowledge to address issues of mental health, body image and bullying
- Development of a strong sense of community and support for young people

**6.1**  
(cont)

**PLANNING FOR 2016**

Evaluation of the 2015 Youth Forum has commenced and initial discussions in the committee meetings has centred on improvements for future forums. Once recruited in the New Year, the 2016 Whitehorse Youth Representative Committee will organise and plan for 2016 Whitehorse Youth Forum.

**POLICY IMPLICATIONS**

This initiative is consistent with strategies contained with the Whitehorse Municipal Youth Plan 2014-18. These strategies aim to support the lives of young people in the municipality through a range of initiatives including improved dissemination of information through the hosting of an annual youth forum.

**FINANCIAL IMPLICATIONS**

The WYRC will continue to utilise the allocation of \$7,500 as approved by Council in November 2014 in the 2016/17 budget (and subsequent budgets) for the purpose of hosting the annual Whitehorse municipal youth forum.



## **7 OTHER BUSINESS**

### **7.1 Awareness Campaign- Environmental and Financial cost of flushing wet wipes down toilets**

Moved by Cr Harris, Seconded by Cr Carr

***That Council:***

- 1. Commence an awareness campaign regarding the environmental and financial cost of flushing wet wipes down toilets. The campaign should include producing an information poster that can be displayed in Council run facilities such as toilets, childcare centres, neighbourhood houses, libraries etc and an article in Whitehorse News.***
- 2. Write to local shopping centre managers to raise their awareness of the environmental impacts and the potential costs they may have to bear with blocked sewer systems.***
- 3. Write to the manufacturers of such products labelled 'flushable' and request them to review labelling to instruct consumers about the environmental impacts of flushable wet wipes.***
- 4. Write to Yarra Valley Water to advise them of Council's action and to encourage them to undertake a broader media campaign.***

**CARRIED**

## **8 PUBLIC COMMENT**

***Persons speaking will be identified and recorded for Council Minutes and become part of a permanent record of the Council. Please indicate if you do not wish your name to be recorded.***

- 8.1 Mr Gary Haley spoke on Item 7.1 Awareness Campaign- Environmental and Financial cost of flushing wet wipes down toilets.

## **9 CONFIDENTIAL ITEMS**

Nil

## **10 CLOSE MEETING**

Meeting closed at 8.39pm

**Confirmed this 8<sup>th</sup> day of February, 2016.**

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**CHAIRPERSON**