

Expressions of Interest

Independent Member, Audit and Risk Committee

Expressions of interest closing date	Sunday, 3 August 2025
Duration	Three-year appointment. The Member will be eligible for extension or re-appointment for a further three-year term, depending on performance. The appointment, re-appointment or extension will be made by Council resolution.
Payment	Payment offered for each meeting is approximately \$1,800 (ex GST).
References, qualifications & police check requirements	Minimum of two referees. National Police Check and evidence of qualifications are required.

Introduction

Whitehorse City Council seeks a qualified Independent Member for the Audit and Risk Committee. The ideal candidate will bring expertise in risk and assurance, legislative and corporate governance, project management, and cyber security.

About Whitehorse City Council

At [Whitehorse City Council](https://www.whitehorsecity.vic.gov.au/), community is at the heart of everything we do.

We aspire to be a healthy, vibrant, prosperous and sustainable community. We enable this through strong leadership and community partnerships. We strive to stay ahead of evolving changes and needs of our community.

Our five key principles empower us to be innovative and provide an excellent customer experience. We are a resilient organisation where everyone belongs.



Location	The City of Whitehorse is located in Melbourne's middle-eastern suburbs, between 12 and 22 kilometres east of the Melbourne CBD.
Area	64.24 square km
Population	178,639 ABS ERP 2023
Whitehorse Civic Centre	379-399 Whitehorse Road Nunawading
Service Centres	Box Hill Town Hall Forest Hill Chase Shopping Centre
Operational budget	\$187 million
Capital works program	\$53 million
Organisational Structure	Click here for details about the Executive Leadership Team and organisational structure.

Whitehorse has established an Audit and Risk Committee in accordance with the *Local Government Act 2020* (Act). The Committee's functions and responsibilities as set out in the Act include:

- Monitor the compliance of Council policies and procedures with –
 - The overarching governance principles; and
 - This Act and the regulations and any Ministerial directions
- Monitor Council financial and performance reporting
- Monitor and provide advice on risk management and fraud prevention systems and controls
- Oversee internal and external audit functions; and
- Include monitoring the compliance of Council policies and procedures.

The Audit and Risk Committee meets a minimum of five times per year at Council's Nunawading office at 379-399 Whitehorse Road. The meetings are held on Wednesday mornings. Members are expected to attend each meeting in person and be available to meet out of session.

Key Selection Criteria – skills & experience required

We are seeking expressions of interest from candidates with expertise in following areas:

- A strong understanding of risk and assurance, legislative and corporate governance, project management.
- Specific expertise in Information Technology and Cybersecurity.
- Graduate Membership of the Australian Institute of Company Directors will be highly regarded.
- Previous experience serving on similar committees or boards for either government, private entity, or Not-For-Profit organisations.

Milestones for appointment

The following are a guide only for the appointment of the Independent Member. These dates are indicative and subject to revision by Council.

EOI advertised	Thursday, 17 July 2025
Closing date	Sunday, 3 August 2025
Interviews and reference checks	Monday, 11 August to Friday, 22 August 2025
Recommendation for appointment	Monday, 22 September 2025 (Council Meeting)
Term commences	Wednesday, 1 October 2025

How to apply

Expressions of Interest should include:

- Your skills, experience and qualifications
- 1–2-page summary addressing the Key Selection Criteria
- Names of two (2) professional referees

For any information, please contact Sajhneeta Singh, Coordinator Audit and Assurance via email at sajhneeta.singh@whitehorse.vic.gov.au or telephone 03 9262 6354.

Expressions of Interest must be submitted via the online portal by Sunday, 3 August 2025.