



Health Hygiene Assessment Cleaning Schedule

Tattooing

The purposes of this cleaning schedule is to assist hair, beauty, tattooing and skin penetration businesses in creating a cleaning schedule to keep track of what must be cleaned and when.

As a required by the Public Health and Wellbeing Regulation, all hair, beauty, tattooing and skin penetration businesses must ensure that the premises is in a clean, sanitary and hygienic condition. All equipment and instruments must be clean before it is used on a client and sterile if it is to be used for skin penetration.

Definitions:

Detergent: A detergent is a cleaning solution. It is a chemical substance you use to break up and remove grease, grime and dirt. Household detergents should not be used for cleaning your instruments and equipment. For these industry specific items you should use a detergent that is low foaming, nonabrasive, noncorrosive, biodegradable, free-rinsing, non-toxic and of a mild alkaline formulation.

Cleaning: Removing contamination and foreign material (for example, soil and organic material) from items to the level required either for further processing or reuse of the item.

Disinfection: A process that inactivates microorganisms (but not bacterial spores) on an item to a level appropriate for reuse of the item

Sterilisation: A process used to make an item free from viable microorganisms, including bacterial spores.

Method for manual cleaning:

1. Pre rinse items in warm running water to remove soil
2. Fill the sink with warm water and detergent to the concentration recommended by the manufacturer
3. Dismantle or fully open items to ensure all parts are thoroughly cleaned
4. Immerse items (a few at a time) in the sink with warm water and detergent
5. Scrub items using a firm bristle nylon brush. Hold the items low in the sink to prevent scrubbing from creating droplets in the air that you might breathe
6. Wash all surfaces of the items, including the insides of tubes and valves
7. Rinse items in warm to hot water in the second 'clean' sink
8. Dry items in a drying cabinet or with a clean lint free cloth. Do not allow items to air dry or drip dry
9. Visually inspect items for cleanliness

This cleaning schedule may not be an exhaustive list of all equipment used in your business. You may need to amend this cleaning schedule to include all equipment used within your business.

Item	Frequency	Product
Surfaces at high risk of blood or body fluid contamination (for example, tattooing chair)	After each use	Detergent and disinfectant
Surfaces at low risk of blood or body fluid contamination (for example, hair dressing bench)	Daily, or spot clean as required	Detergent (and disinfectant if cleaning up blood or bodily fluids)
Client tables/beds	After each client	Detergent (and disinfectant if cleaning up blood or bodily fluids)
Hand wash basins and sinks	Daily	Detergent
Floors	Daily, or spot clean as required	Detergent (and disinfectant if cleaning up blood or bodily fluids)
Bins	Weekly and spot clean as required	Detergent
Walls/ceilings	Spot clean as required	Detergent

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Equipment	Use of item	When	Recommendation
Razor	Shave hair from tattoo area	After each client	Single use only. Dispose of into a sharps container.
Stencils	Outline design on skin	After each client	<p>Non reusable:</p> <ul style="list-style-type: none"> ■ Dispose of into general waste <p>Reusable:</p> <ul style="list-style-type: none"> ■ Wash in warm water and detergent. ■ Rinse in hot running water. ■ Dry with a lint free cloth.
Skin markers	Mark design onto skin	After each use	Single use only. Dispose of into general waste.
Rubber bands	Steady the needle Will become contaminated with blood during use	After each client	Single use only. Dispose of into general waste.
Ink wells/caps	Holds ink and will become contaminated with blood during use	After each client	<p>Single use is recommended. Dispose of into clinical and related waste. If reusable:</p> <ul style="list-style-type: none"> ■ Wash in warm water and detergent. ■ Rinse in hot running water. ■ Dry with a lint free cloth. ■ Package and sterilise.
Ink cap trays	Holds ink caps and will become contaminated with blood during use	After each use	<p>Single use is recommended. Dispose of into clinical and related waste. If reusable:</p> <ul style="list-style-type: none"> ■ Wash in warm water and detergent. ■ Rinse in hot running water. ■ Dry with a lint free cloth. ■ Package and sterilise.
Holders for needles, for example, tube, tip and grip	Holds needles that pierce skin	After each client	<p>Pre sterilised single use is recommended. Dispose of into a sharps container.</p> <p>If reusable:</p> <ul style="list-style-type: none"> ■ Wash in warm water and detergent. ■ Rinse in hot running water. ■ Dry with a lint free cloth. ■ Package and sterilise.
Needles and needle bars	Pierce skin	After each client	Pre sterilised single use only. Dispose of into a sharps container after each use.
Motors and clipcords	Drives tattoo needle will become contaminated with blood during use	After each client	<p>Contamination can be reduced with use of an impervious barrier (for example a single use plastic sleeve/sheath).</p> <p>Remove sheath carefully after use to minimise transfer of any contamination to the handle. Dispose of into clinical and related waste.</p> <p>Wipe over with cloth dampened with warm water and detergent. Rinse by wiping with cloth dampened in hot water.</p> <p>Dry thoroughly.</p> <p>Wipe over with cloth dampened with 70% alcohol solution and allow to dry.</p>
Microblading or feathering devices	Used to apply semi-permanent tattoos to eyebrows will become contaminated with blood during use	After each client	<p>Blade:</p> <ul style="list-style-type: none"> ■ Pre sterilised single use only. Dispose of into a sharps container after each use. <p>Handle:</p> <ul style="list-style-type: none"> ■ If single use, dispose of into clinical and related waste. ■ If reusable: <ul style="list-style-type: none"> ■ Wash in warm water and detergent ■ Rinse in hot running water ■ Dry with a lint free cloth ■ Package and sterilise