



## Artists In Schools Program Fact Sheet

**Funding Amount:** Dependent on application and budget available.

**Who can apply?** The Artists In Schools Program Grant is open to the following applicants:

- Primary and Secondary Schools located in the City of Whitehorse.

**What is the Artist in Schools Program Grant?** The Whitehorse Artists in Schools Program Grant provides funding to schools to assist with the employment of a professional artist or curator to work within the school on a specific project. Whitehorse schools are eligible to submit applications for projects covering any area of the Arts such as visual arts, performing arts, music and literature.

This grant is a sub-category of the Creativity Grant.

**Program Objectives/ Selection Criteria** These objectives form the basis of the selection criteria used in the assessment process of this grant:

- The project should introduce and develop an appreciation of the Arts in the school community, providing experiences and outcomes that will enrich participants and provide long lasting benefits.
- Provide an opportunity for professional artists and curators to work in schools and, in turn, offer teachers and students the chance to work and learn from such professionals.
- Support an open, inclusive and equitable project through meaningful integration of children of all abilities and from the breadth of cultural backgrounds represented at the school.
- Provide an opportunity for multiple students to participate in the development and implementation of the project, or to provide an in-depth project with a smaller number of appropriately targeted students.
- Explore sustainability concerns and encourage a better understanding of issues affecting the environment.

## Program Guidelines

- The school may select their own artist or curator, or advice may be sought from the Artist in Schools Coordinators at Whitehorse Artspace who can suggest professionals to suit the needs of the school, once the program has been determined.
- Artists or curators engaged in the project will participate as part of the formal school curriculum. They are not to be utilised as substitute teachers. The project should complement the existing curriculum.
- Applications for projects developed between schools and/or the community and which extend the benefits of the project within community groups are encouraged. A member (or two) of the school's staff should be appointed as the Artists in Schools Project Coordinator to provide a point of contact for Whitehorse AIS Coordinators throughout the development of the project.
- Presentation of a project budget is an essential feature of the application. The main purpose of the funding is to employ an artist or curator to work with the school on the development and implementation of an art project. Budgets should reflect appropriate artist/curator fees. Due to the casual nature of such projects a fee of approximately \$80-\$85 per hour is recommended. The school is then required to make a funding commitment to cover other costs. All costs involved in the project must be set out in the budget. Schools are also strongly encouraged to meet with their chosen artist/curator whilst developing the application to ensure that mutual and realistic expectations can be achieved in the time available.
- If successful, the school will be required to fill out a funding agreement which outlines the relationship between the school, Council and the employed artist/curator. The school will be required to enter into their own contract with the selected artist/curator. Artists and curators are not deemed to be employees or contractors of Whitehorse City Council. This contract should include though not be limited to items such as; copyright, Workcover, safe work practices (e.g. in the construction or possible relocation of visual artwork), protective work areas, storage areas and any other issues that may arise.
- Schools are required to acknowledge Council's funding contribution in any publication, invitations, newsletter or correspondence about their project. For example: "This project is supported by the Whitehorse City Council Artists in Schools program"
- Prior to the launch of projects schools must contact the Artists in School Coordinator to access the Whitehorse City Council logo, an invitation list of local Councillors and Whitehorse staff.
- If the completed artwork is a visual piece (i.e. sculptural/mural/garden etc.) the school will be responsible for the maintenance of the work/s. Similarly, a safe and accessible exhibition is the responsibility of the school.

- Schools are required to complete a Funding Acquittal at the completion of the project. This could include comments from participants, the artist/curator, staff and the wider community and any visual documentation of the project such as digital images, press clippings or other promotional material.
- Schools who do not submit the acquittal will not be permitted to apply for future grants with Council.
- A Council Officer managing the Artist in Schools Program may visit the school during the project to meet with the school's project Coordinator and the artist/curator and to view the progress of the project.
- Extensions of time to complete the project may be granted at the discretion of the Manager, Arts and Culture Services.
- In the event of any dispute arising, a meeting shall be held between the Artist, the School and Council Officers. Should this fail to resolve the conflict, arbitration may be sought from the Arts Law Centre.

Council supports applications that demonstrate consideration of **gender equality and environmental sustainability**. All applicants are encouraged to reduce their waste and consider resource recovery methods such as recycling. For more information visit [www.vic.gov.au/single-use-plastics](http://www.vic.gov.au/single-use-plastics)

For further enquiries regarding this grant, contact Council's Artists in Schools Program Coordinator: [artspace@whitehorse.vic.gov.au](mailto:artspace@whitehorse.vic.gov.au) or 9262 6250.