



Environmental Education Program

Early Years - Excursion Booking Enquiry Form

Your name	
Educator in charge on the day	
ELC/Kinder name	
Landline and mobile phone numbers	
Age of participants	
Number of adults attending	
Number of students attending	
Students with additional needs. (Please give relevant details)	
Preferred dates.	1. 2. 3.
Please indicate the format of your preferred program:	<input type="checkbox"/> 2 activities, 1 break (10am-12:30pm) <input type="checkbox"/> 3 activities, 1 break (10am-1:00pm) <input type="checkbox"/> 3 activities, 2 breaks (10:00am- 2:30pm) <input type="checkbox"/> Other
Please tell us how this program compliments your learning so far or intended learning plan.	

Please indicate your preferred topic or combination of topics.	
How did you find out about the Whitehorse Environmental Education program?	

- Groups of 20+ are usually divided into smaller groups of 10-15 for each activity.
- A teacher or other responsible adult will be required to accompany each small group.
- Please inform us if there are any special needs that we should be aware of.
- Teachers are responsible for student behaviour and First Aid for each group must be carried.
- Staff and students should dress appropriately for the terrain and the weather.
- In case of inclement weather conditions, some activities may be modified or cancelled.
- Visits will be postponed in the case of Total Fire Ban or Extreme weather warnings.
- A Risk Assessment matrix is available upon request.

**Please send this Booking enquiry to
 Enviro.Ed@Whitehorse.vic.gov.au**