



**ENVIRONMENT AND SUSTAINABILITY REFERENCE GROUP  
VOLUNTEER POSITION DESCRIPTION**

**Tenure:** 3 years

**Classification:** Volunteer (Community Representative)

**Goal Statement:** To represent the interests of the community and key stakeholders in the City of Whitehorse through active membership in the Environment and Sustainability Reference Group (ESRG) and communicate ESRG outcomes to their community networks.

**Key Responsibilities:**

- Participate in a forum for environment and sustainability issues of interest and concern for Whitehorse.
- Assist in the preparation of or review of key environmental sustainability strategies and policies.
- Assist in the design and delivery of specific environment and sustainability programs by Council.
- Provide input on issues of environmental sustainability.
- Liaise and communicate with other community groups and key external stakeholders regarding ESRG initiatives.

**Training Responsibilities:**

Complete mandatory compliance training and adhere to all relevant policies as outlined in Better Impact.

**Meeting Attendance:**

Attend meetings every 2 months on a Wednesday from 5:30pm - 7:30pm. If unable to attend a meeting Community Representatives are able to send a proxy.

**Authority:**

Nil

**Notes and comments:**

It is expected that if a community representative volunteer is experiencing difficulty in continuing with the ESRG that they approach the convenor as soon as possible to discuss options.

<b>VOLUNTEER NAME:</b>			
<b>Volunteer Signature:</b>		<b>Date:</b>	