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| **APPLICATION TO KEEP MORE THAN THE PRESCRIBED NUMBER OF ANIMALS AND BIRDS – 2024/2025** |

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| **Applicant Details** |
| Applicant’s Name |  |
| Postal Address |  |
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| Phone (mobile) |  | Phone (b/hours) |  |
| Email address |  |
| Address of where animals are kept |  |
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| **Reason for keeping the animals** |  |

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| **Please provide details of all animals (Existing and proposed new animals)** |
| Type of Animal | Tag No. | SexM / F | Age | SterilisedY / N | Breed | RegisteredY / N | Registration PaidY / N |
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| **Cost of Permit** |
| Standard Fee | $118.00 | Pensioner Fee | $55.00 |
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**Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The personal information on this form is being collected by Council to enable the processing of this application and for the purpose of administration of relevant Acts, Regulations and Local Laws. The personal information will be used by Council for that primary purpose or directly related purposes only. The information will not be released unless required by law. The applicant may apply to Council for access and/or amendments of the information.

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| **Permit Conditions** | * The permit fee must be paid before use
* The applicant must supply valid copies of the required documentation
* The permit is only valid at the nominated site location stated on the permit
* The permit is only valid for the time period stated on the permit
* The permit is not transferrable:
	+ Permits are not to be leased, sold or given away
	+ No form of advertising of a permit for rent, lease, sale profit or other beneficial or fraudulent consideration of causing such an advertisement to be published is permitted
* Housing of animals and birds must be maintained in a clean, inoffensive and sanitary condition and not cause a nuisance
* Noise and odour from animals or birds must not interfere with the reasonable comfort or convenience of a person
* Person in control of animal must dispose of faeces so that it does not cause a nuisance or health hazard to others
* Person in charge of animal or birds must ensure adequate fencing or caging and not allow animals or birds to wander
* At the conclusion of the permit period a new application form must be submitted
* The permit may be suspended by a member of Victoria Police or by an authorised Council Officer for any reason at any time. No permit fee will be refunded
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| **Breach of Permit Conditions** | * The permit may be cancelled
* Fines may be issued
* Costs incurred by Council may be charged directly to the permit holder
* Goods or equipment may be impounded
* Future permit applications may be declined
* No refunds will be given where a permit is cancelled due to breach of its conditions.
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| **Council Considerations** | In deciding whether to grant a permit the Council will take into consideration:* The likely impact on the neighbourhood. Neighbours in nearby and adjoining properties will be of the application and the collective opinion of the community will be recorded
* How close to neighbouring habitable rooms the animals and/or birds will be kept
* The potential level of noise created by the animals and/or birds
* The potential level of odours created by the animals and/or birds
* The applicant’s record in applying for similar permits and adherence to permit conditions
* Any other circumstances associated with the application

Council officers will also inspect the area where you plan to keep the animals and/or birds to verify the application details and Planning Scheme restrictions |
| **How to submit your application?** | * Via email by sending to: customer.service@whitehorse.vic.gov.au
* Via mail by sending to:

Community Safety, Whitehorse City Council, Locked Bag 2, Nunawading Delivery Centre, VIC 3110* In person at one of the Whitehorse City Council Customer Service Centres (refer to Payment Options)
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| **How long before you receive a response?** | * Allow 10 business days

Note: The permit process may be delayed if the required documentation is not provided, is out of date or insufficient. |
| **Unsuccessful applications** | * You will be notified in writing and any permit application fee will be refunded
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| **Link to further information** | C:\Users\gast\Downloads\9d3c1b7fd300172aeb88b1e089b1c4e1.png<https://www.whitehorse.vic.gov.au/living-working/pets/keeping-and-owning-multiple-pets> |