**City of Whitehorse**

**Application for a Local Laws, EPA or FRV Infringement Appeal, Payment Extension of Time or Court Appearance Request**

**Important Information – Please Read Carefully:**

* An application for appealing Local Laws, EPA or FRV infringement must be submitted in writing and the decision of Whitehorse City Council’s Infringement Appeals Panel will be returned to you by mail (or email if requested).
* Council staff members are not permitted to enter into a discussion on the merits of the alleged offence or the success of a Review.
* Only one appeal will be considered for each infringement.
* If you are dissatisfied with the Infringement Review Panel’s decision you may elect to have the matter referred to the Magistrate’s Court for determination.

**Application Type:**

Infringement Appeal Payment Extension Court Appearance (Choose 1)

 of Time

**Infringement Details (\*Mandatory information): (PLEASE PRINT CLEARLY)**

\*Infringement Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \*Date of Alleged Offence: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*Postal Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*Contact phone number: \_\_\_\_\_\_\_\_\_\_\_\_ Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Location of alleged offence (if relevant): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Circle one or more reason(s) to consider an animal infringement appeal below:

|  |  |  |  |
| --- | --- | --- | --- |
| Special Circumstances | Payment Extension of Time | You are not the owner of the property | You are not the builder |

\*Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Completing the Process:**

* Turn over the page to provide Appeal or Payment Extension of Time details.
* Attach appropriate supporting documentation and sign the application.
* Send completed form and copies of supporting documentation to:

Whitehorse City Council

 Locked Bag 2

 NUNAWADING DELIVERY CENTRE 3131

 Or

Scan this completed form and email it with all scanned supporting documentation to:

customer.service@whitehorse.vic.gov.au.

The personal information on this form is being collected by Whitehorse City Council to enable the processing of an appeal against an infringement and for the purpose of administration of relevant Acts, Regulations and Local Laws. The personal information will be used by Whitehorse City Council for that purpose or directly related purposes only. The information will not be released unless required by law. The applicant may apply to Whitehorse City Council for access and/or amendments of the information.

**Application for a Local Laws, EPA or FRV Appeal, Payment Extension of Time or Court Appearance – Page 2**

Appeal or Payment Extension of Time Details **(PLEASE PRINT CLEARLY). If insufficient space, please attach additional page(s)**:

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Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_