



# **2024 Whitehorse Sport & Recreation Awards**

## **Information Booklet**

## What are the Sport and Recreation Awards?

The Whitehorse Sport and Recreation Awards recognise the hard work and dedication of local athletes, sporting clubs, recreational groups, and their volunteers across the City of Whitehorse.

The awards highlight the important contribution local sporting clubs and recreational groups make to the community and the outstanding achievements of their members. They also acknowledge excellence in club management and the behind-the-scenes efforts of volunteers.

## Categories

There are 12 award categories of awards that you can nominate a club, group, team or individual for, these are:

- Sportsperson of the Year
- Junior Sportsperson of the Year (under age 18 as at 1 July 2024)
- Sportsperson of the Year with a Disability
- Team of the Year
- Official of the Year
- Volunteer of the Year
- Junior Volunteer of the Year (under age 18 as at 1 July 2024)
- Coach/Leader of the Year
- Club of the Year
- Women in Leadership Award
- Recreation Group of the Year
- Inclusive Club of the Year

## How to nominate

Nominations can be submitted via Council's website. Select criteria which best reflects the work of the club/group/person you wish to nominate and then complete the questions before submitting.

Applications for the 2024 awards, must be received by 11.59pm on Sunday 4 August 2024 – no late nominations will be considered.

## Eligibility for award:

Eligibility for each award is as follows:

- Any club or team nomination – the club/group must be a not-for profit organisation with the City of Whitehorse.

- Individuals nominated must live or is a member of a sport or recreational group based within the City of Whitehorse.

To submit an application, you will need to provide:

- Nominators Name
- Nominators Email address
- Nominee's Name (and carer/guardian if nominee is under 18)
- Nominee's Email address (and carer/guardian if nominee is under 18)
- Details regarding the achievements of the nominee (including participated sports and level of competition – if applicable)
- A photo of the nominee (with relevant permissions)

The following pages outline questions and details for each category to assist nominators when submitting a nomination.

### How are nominations assessed?

The Whitehorse Sport and Recreation Awards are assessed by the [Whitehorse Sport and Recreation Reference Group](#) (WSRRG). The WSRRG consists of 10 elected community members and two Councillors. Officers from the Leisure and Recreation Services Department assist with the administration of the group and the awards.

Each member of the WSRRG award a score out of 10 for the 3 questions in each category per nominee. Each nominee scores are accumulated and the person, team or group with the highest score will be named the recipient of that category. There can be more than one recipient per category.

Council officers do not participate in the assessing of the nominations. Any member of the WSRRG (Community member or Councillor) who has a conflict of interest with a nominee in a category is excluded from voting within that category.

### Further information

If you would like further information on the Whitehorse Sport and Recreation Awards, please contact the Active Communities Project Officer via [Sports.Awards@whitehorse.vic.gov.au](mailto:Sports.Awards@whitehorse.vic.gov.au) or on 9262 6371.

## Sportsperson of the Year

**Outline the nominee's outstanding sporting achievements from August 2023 until July 2024?** *Include as much detailed information as possible on the nominee's achievements, including any other awards or nominations the person may have received within the 12-month period.*

**Detail how the nominee has shown excellent sportsmanship?** *Include examples of sportsmanship shown. Sportsmanship is both an on field and off field concept.*

**How has the nominee contributed to the sport and/or local community?** *Outline how the nominee has gone over and above their sporting prowess – have they taken on coaching younger teams as well as playing at a high level, have they come up with ideas on fundraising opportunities for the club or a cause etc.*

## Junior Sportsperson of the Year (under 18 years)

*An individual under the age of 18 as of 1 July 2024.*

**Outline the nominee's outstanding sporting achievements from August 2023 until July 2024?** *Include as much detailed information as possible on the nominee's achievements, including any other awards or nominations the person may have received.*

**Detail how the nominee has shown excellent sportsmanship?** *Include examples of sportsmanship shown. Sportsmanship is both an on field and off field concept.*

**How has the nominee contributed to the sport and/or local community?** *Outline how the nominee has gone over and above their sporting prowess – have they taken on coaching younger teams as well as playing at a high level, have they come up with ideas on fundraising opportunities for the club or a cause etc.*

## Sportsperson of the Year with a Disability

**Outline the nominee's outstanding sporting achievements from August 2023 until July 2024?** *Include as much detailed information as possible on the nominee's achievements, including any other awards or nominations the person may have received.*

**Detail how the nominee has shown excellent sportsmanship?** *Include examples of sportsmanship shown. Sportsmanship is both an on field and off field concept.*

**How has the nominee contributed to the sport and/or local community?** *Outline how the nominee has gone over and above their sporting prowess – have they taken on coaching younger teams as well as playing at a high level, have they come up with ideas on fundraising opportunities for the club or a cause etc.*

## Team of the Year

*Teams can include the boys under 14a basketball team at your club or the veterans' women's football team etc. It is one team within a club which has had a significant achievement in the past 12 months.*

**Outline the teams significant sporting achievements from August 2023 until July 2024?** *Include as much detailed information as possible on the team's achievements, including any other awards or nominations they may have received.*

**Outline how the team develops a positive team experience for all participants?** *Include examples of how the team are inclusive to all participants regardless of skill level. How do they engage with each other as a team.*

**Describe how the team has contributed to the sport and/or local community?** *Outline how the team has gone over and above their sporting prowess – did they commit to giving up a weekend to run the sausage sizzle to raise funds for the club or a particular cause etc.*

## Official of the Year

*A person who officiates a sporting or recreational event. Such as umpires and referees etc.*

**Outline the achievements for the nominee from August 2023 until July 2024?** *Include as much detailed information as possible on the officials' achievements and success over the past 12 months. Include any information on other awards they have been nominated/received.*

**How does the nominee support strong governance in sport/activity and actively perform at a high standard?** *Include examples the nominee demonstrates good governance and integrity with the activity that they officiate.*

**Describe how the official has contributed to the sport and/or local community?** *Outline how the official has gone over and above their designated role – examples include mentoring/training other official etc.*

## Volunteer of the Year

*A volunteer is a person who is provides a service to a club/group/activity for which they are not remunerated. Volunteers can include coaches, committee members, group leaders etc.*

**How has the nominee performed their role with excellence from August 2023 until July 2024?** *Include as much detailed information as possible on the service and the role/s the person provides to the club/group/activity, including any other awards or nominations they may have received.*

**How has the nominee fulfilled their responsibilities with enthusiasm, professionalism and fairness?** *Include examples of these traits in the context of their voluntary role.*

**How has the nominee contribution as a volunteer impacted the club, sport/activity/group and/or local community?** *Outline how the nominee has gone over and above their standard responsibilities – examples include training/mentoring other volunteers, giving up time in excess of what's expected of their voluntary role.*

## **Junior Volunteer of the Year (under 18)**

*A volunteer is a person who is under the age of 18 and provides a service to a club/group/activity for which they are not remunerated. Volunteers can include coaches, committee members, group leaders, etc. An individual under the age of 18 as of 1 July 2024.*

**How has the nominee performed their role with excellence from August 2023 until July 2024?** *Include as much detailed information as possible on the service and the role/s the person provides to the club/group/activity, including any other awards or nominations they may have received.*

**How has the nominee fulfilled their responsibilities with enthusiasm, professionalism and fairness?** *Include examples of how of these traits in the context of their voluntary role.*

**How has the nominee contribution as a volunteer impacted the club, sport/activity/group and/or local community?** *Outline how the nominee has gone over and above their standard responsibilities – examples include training/mentoring other volunteers, giving up time in excess of what's expected of their voluntary role.*

## **Coach/Leader of the Year**

*A Coach/Leader is a person who is in a position of leading a team or group in a non-participating capacity. Examples can include a sporting team coach or a Scout/Guide troop leader.*

**How has the nominee performed their role with excellence from August 2023 until July 2024?** *Include as much detailed information as possible on the service the person provides to the club/group/activity, including any other awards or nominations they may have received.*

**How has the nominee demonstrated strong leadership and instil positive and inclusive values within their club/group/activity?** *Include examples of how they demonstrate these traits in the context of their coach/leader role.*

**How has the nominee has contributed to the development of an individual, team/group, sport/activity and/or local community?** *Outline how the nominee has gone over and above their standard responsibilities – examples include training/mentoring other coaches/leaders, giving up time in excess of what's expected of their role.*

## **Club of the Year**

*Is a club who participates in an activity which is classified as organised sport. Examples include Baseball Club, Basketball Club, Football Club etc.*

**Outline the Clubs significant sporting achievements from August 2023 until July 2024** *Include as much information on entire club achievements – not just a specific team. Think broader than just premierships consider other 'achievements' the clubs have reached.*

**How does the Club develop good governance, strong leadership and a positive inclusive environment for all participants?** *Include examples of how the entire club demonstrates these traits.*

**Describe how the Club has fostered participation and contributed to the sport and/or local community?** *Include examples the club has contributed to the wider community and to the sport as a whole.*

## **Women in Leadership Award**

*A female volunteer (not paid) who has made a significant contribution to their club/group whilst holding a position of leadership such as president, coach, leader, official.*

**What position of leadership has the nominee held between August 2023 until July 2024** *Provide detail on the position of leadership the person holds for which they are being nominated. Also include any information on previous positions held.*

**How has the nominee played an active role in the development and delivery of programs for the betterment of the club and/or community?** *Consider whether the nominee has championed change in the club through any new strategies, initiatives or programs.*

**What are some of the key outcomes that have been achieved as a result of the nominees work at the club?** *Provide details on the benefits derived from the nominee's work – this could include increased membership, improved club culture etc. Provide examples.*

## **Recreational Group of the Year**

*Is a group/club who participate in an activity which is **not** classified as organised sport. Examples include Scouts, Guides, Model Boat, etc.*

**Outline the Groups significant achievements from August 2023 until July 2024** *Include as much information on entire groups achievements – not just a specific cohort.*

**How does the Group develop good governance, strong leadership and a positive inclusive environment for all participants?** *Include examples of how the entire group demonstrates these traits.*

**Describe how the Group has fostered participation and contributed to the local community?** *Include examples the group has contributed to the wider community and the activity as a whole if applicable.*

## **Inclusive Club of the Year**

*A club/group that has delivered a program, event or project which primarily focuses on welcoming and engaging underrepresented groups/communities to the club.*

**What was the inclusive event/program or project the Club/Group have delivered from August 2023 until July 2024** *Include as much information as possible and why the club considered this event/program or project, including dates and the target group.*

**What were the goals and objectives of the event/project/program and were these successfully met?** *Provide detail on the objections and if they were met and if not why. Goals and objectives may include increase membership for a certain age cohort etc.*

**Outline the benefits and impacts of the event/project/program on the club/group and for the local community?** *E.g. Increased membership, increased volunteers, better social connections, health improvements etc.*